Sabbatical Evaluation Metrics

1. OVERVIEW AND DESCRIPTION OF THE PROJECT (30 points)
- How well has the applicant explained what the project will accomplish?
- How well has the applicant related the project to the Purpose of the Award?
- How well has the applicant related the project to the applicant’s background?
- Is this project likely to be successful and to serve the purpose of the Award?

Reviewer Comments:

2. GOALS AND OBJECTIVES (15 points)
- Has the applicant described the objectives of the project clearly and concretely?
- How consistent are these objectives with the Purpose of the Award?

Reviewer Comments:

3. USE OF TIME AND RESOURCES (15 points)
- Has the applicant adequately described the progress of the project and the resources needed?
- Is the need for full-time release adequately justified?

Reviewer Comments:

4. PROJECT OUTCOMES (20 points)
- Are the benefits and value of the project clearly articulated?
- Are these benefits and value consistent with the Purpose of the Award?
- Are the benefits likely to be achieved?

Reviewer Comments:

5. PREDICTORS OF A SUCCESSFUL PROJECT [APPLICANT BACKGROUND, PREPARATION, AND TRACK RECORD] (20 points)
- Does the applicant have the specialized knowledge and skill required for the project?
- If additional expertise or access to infrastructure is needed, has access to these resources been documented?
- Has the applicant established a record/evidence of completing projects and setting and accomplishing professional goals?

Reviewer Comments:

Applicants’ name: ________________________________

Applicants’ rank: ________________________________